



# Project Manager



# 01 Company Description

**Seald** is a dynamic and forward-thinking company, who has activities in Belgium & The Netherlands and ambitious plans to expand abroad. We are a sister company of ICN Development whose focus is the Grand Duchy of Luxembourg.

**Seald's** Project Managers are the backbone of the organization. If you are an ambitious architect or civil engineer looking for a career switch, you would do well to choose for us. Our mission is to create unique projects at extraordinary locations and differentiate ourselves by exceeding the expectations of our clients & partners in an international environment.

Therefore, we need highly skilled creative persons who can think as an urban project manager in pre-conceptual stages.

At **Seald** you'll find a diverse and complementary team who shares a common work ethic. We are result-oriented, accountable, and eager to go the extra mile. We are driven by passion and excellence and always on the lookout for Talent.

# 02 This is what we expect

from a Project Manager



- As a Seald project manager you are responsible for the projects assigned to you. You are in close contact with all stakeholders, such as architects, contractors, the departments of spatial planning of the municipalities, notaries, real estate office;
- Your role and responsibilities start during the acquisition phase, where your advice is of added value;
- Your main domain is the entire process from concept, design, permit process, the tendering contract with the external contractors to the delivery and after sales when the project is purchased. During the entire process you manage to meet deadlines and budgets;

- You make sure that every project responds to the needs of the clients, and that the business of Seald can grow in a healthy way;
- You critically evaluate the financial aspect of the project, but you always keep in mind the needs and vision of the client and Seald;
- You manage and coordinate the work of an internal (colleagues) and external team (suppliers);
- Most importantly you keep steering the project in the right direction, overcoming obstacles, and delivering on time. A fine example of good project management.





# 03 Who are YOU?

- You hold a bachelor or master's degree (preferably civil engineering or architecture);
- You have a relevant first experience in design, development, or project-based working. You can work in an efficient and structured way and ensures that deadlines are being met;
- You are a confident user of AutoCAD, MS Projects, and MS Office software packages: Word, PowerPoint, Outlook but mainly Excel;
- You have a positive, problem-solving, “can do” attitude. Who can motivate and align all stakeholders in your project and challenge yourself and partners to think out-of-the-box;

- You can communicate clearly and persuasive at all levels (authorities, sales partners, contractors) in Dutch and English. French is an asset;
- You can work independently with a sense of initiative and ownership. At the same time, you are a team player who is open to the input of team members to achieve the agreed objectives together;
- You have strong reporting skills;
- You are flexible in a very fast changing environment with a pragmatic and no-nonsense mentality.

# 04 What we offer...?





- An exciting career in Real Estate and Architecture;
- Learning opportunities from senior experts and personal development;
- A young, dynamic, and fast-growing international company with career opportunities, where family values are honored;
- A highly driven team of project managers who love to co-create in an innovative way and know how to have fun;
- Entrepreneurship, out-of-the-box thinking and responsibility;
- Mistakes are considered as opportunities to learn;
- Your work location is Belgium. We have offices in Brussels, Hoogstraten, Antwerp and Amsterdam;
- On top of a market proof salary and fixed contract, we offer you a future proof company car, laptop, iPhone and other nice to haves.

# Still not convinced. Then it is important to know that...

We are creating an environment where we would like to see a diverse workforce that brings different viewpoints and perspectives to the company. We want to foster a company culture where every voice is welcome, heard, and respected. We applaud daily personal growth and make learning a priority in our organization. But most of all we want to encourage a healthy work-life balance. Life is ever changing, and we want to help you foster a healthy and happy life.

Does this sound like you?

# Let's have a chat!

## HR Business Partner

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# Happy applying!

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